



# Develop a Risk Management Implementation Plan (bizSAFE Level 2)

## Synopsis

This course provides learners with the knowledge required to perform as a Risk Management Champion for their organization. It involves developing a practical risk management implementation plan for the organisation which identify specific actions to be taken, by whom and time for their completion. It also entails formation of risk management team, risk assessment, controlling and monitoring the risks, communicating these risks to all persons involved and in compliance with the Risk Management Code of Practice (RMCP). Upon completion, the learners will be able to manage the risk management process at workplace and get recognition of bizSAFE level 2 by Workplace Safety and Health Council.

## Objectives:

On completion of this course, learners will have the knowledge and application skills to:

- Verify the expectations of a risk management champion with relevant person in accordance with organisational Workplace Safety and Health (WSH) policy
- Form a risk management team based on organisational WSH policy and in compliance with WSH (Risk Management) Regulations requirements
- Establish hazard identification methodology for the workplace to identify WSH hazards associated with any work activity or trade
- Establish risk assessment methodology for the workplace to determine the risk levels of the identified hazards associated with any work activity or trade
- Establish risk control measures methodology for the workplace to manage the identified risks to a level as low as reasonably practicable by following the principles of hierarchy of control
- Develop a workplace risk management plan to implement the hazard identification, risk assessment, and risk control measures in accordance with organisational WSH policy
- Present the risk management plan to relevant stakeholders for consideration in accordance with organisational procedures
- Communicate the identified hazard, risk evaluated, and implemented risk control measures to the person concerned in accordance with risk management plan

## Who should attend

Management such as Engineers, Project/Construction Managers, Health and Safety Personnel, WSH Executive, Line Supervisors, Team Leaders and potential RM Champions who are required to implement a RM plan in their workplaces.

## Course Eligibility

Applicants must possess ALL the following minimum qualifications in order to enroll in the course:

### Course Entry Requirements

- GCE 'N' Level pass in English and Math, or NTC-2, or WPLN Level 5 and above

**All interested participants are to send in all documents as stated below:**

- **Completed Registration form**
- **1 copy of NRIC/passport/Employment Pass**
- **Copies of all academic certificates or any certificates of proficiency**

**Company stamp is required for all sponsored participants.**

## Dates:

### Course dates:

- |                      |                      |
|----------------------|----------------------|
| 1. 22 – 23 Mar 2018  | 2. 19 – 20 Apr 2018  |
| 3. 22 – 23 May 2018  | 4. 19 – 20 Jun 2018  |
| 5. 25 – 26 Jul 2018  | 6. 16 – 17 Aug 2018  |
| 7. 20 – 21 Sep 2018  | 8. 25 – 26 Oct 2018  |
| 11. 21 – 22 Nov 2018 | 10. 20 – 21 Dec 2018 |

**Time:** 9am to 5pm

**Venue:** SISO Academy  
167 Jalan Bukit Merah  
#02-13 Connection One, Tower 5  
Singapore 150167

**Full course fees for SISO Member:** S\$450.00\*  
Nett price for Singapore Citizens / Permanent Residents S\$239.70\*  
Nett price after Mid-career enhancement scheme (applicable for Singaporean age 40&above) S\$71.50\*  
\*Nett price after WTS Funding: S\$50.45\*

**Full course fees for Non- SISO Member:** S\$490.00\*  
Nett price for Singapore Citizens / Permanent Residents S\$261.00\*  
Nett price after Mid-career enhancement scheme: S\$77.85\* (applicable for Singaporean age 40&above)  
\*Nett price after WTS Funding: S\$54.95\*

*\*SDF/ WTS Funding (For Corporate Registrations):*

*Participants must attend at least 75% of the course and complete the assessment. Corporate customers need to log in SkillsConnect website before registration for those who are applying for the funding for participant(s)*

*WTS funding only applies to trainee who is 35 years old and above with a monthly income of \$2,000 and below.*

*(\*All fees include GST, refreshments, training materials and is pre- SDF/ WTS funding)*

**Note: Individual Funding available under SkillsFuture.**

**For more information and registration:**

**Website:** [www.siso.org.sg](http://www.siso.org.sg)

**Email:** [registration@siso.org.sg](mailto:registration@siso.org.sg)

**Phone:** 6777 5185

# Registration Form:

## Develop a Risk Management Implementation Plan (bizSAFE Level 2)



<b>Part A</b>					
<b>Course Dates:</b>					
<b>Part B - Participants Details (attach a separate list if necessary)</b>					
Salutation <i>(Mr/Ms/Mdm)</i>	Name <i>(Please underline surname)</i>	NRIC	Designation / Job Title <i>(Please indicate your WSHO Reg. No., if any)</i>	Mobile no:	Special Diet <i>(E.g. Vegetarian)</i>
<b>Part C - Company Particulars</b>					
<b>Name of Company:</b>					
<b>Type of Industry:</b>					
<b>Name of Contact Person:</b>				<b>Designation:</b>	
<b>Tel:</b>				<b>Fax:</b>	
<b>Email</b> <i>(for course correspondence):</i>					
<b>Part D - Billing Details</b>					
<b>Billing Address:</b>					
<b>Please tick as appropriate if you would like an invoice to the company:</b> <input type="checkbox"/> Yes <input type="checkbox"/> No			<b>e-Invoice for Government bodies</b> Dept & Sub-business unit: _____		
<b>SISO member</b> <i>(circle as appropriate):</i> Yes/ No			<i>(For official use only)</i>		
*SISO membership no:			Cash or Cheque No.		for S\$

### NOTE

#### 1. Registration and Payment

Submit completed form together with a crossed cheque payable to the "SISO Academy Pte Ltd", to reach us no later than one week prior to start date of programme.

Please mail registration and cheque to:  
**SISO Academy Pte Ltd**  
167 Jalan Bukit Merah  
#02-13 Connection One, Tower 5,  
Singapore 150167

#### 2. Withdrawal

If written notice of withdrawal received:  
> 14 days before commencement of program – Full Refund  
Between 3 & 13 working days – 70% Refund  
Less Than 3 working days - No Refund

*(Please note that programme confirmation can only be made at least 3 days before the actual commencement of the programme).*

#### Course Fee:

SISO Member: S\$450.00 / S\$239.75  
Non Member: S\$490.00 / S\$261.00

Nett course fees after Mid-career enhancement scheme – applicable for Singaporean age 40 & above: S\$71.50 (Member), S\$77.85 (Non-Member)  
*(Fees include GST, refreshments, training materials and is pre-funding)*

Visit our website at [www.siso.org.sg](http://www.siso.org.sg)

Email: [registration@siso.org.sg](mailto:registration@siso.org.sg)

Phone: 6777 5185

*The Academy reserves the right to amend the program content, or to cancel or change the date of the program or the venue.*