

Briefing on the Revised Continuing Professional Development (CPD) Accreditation Process for Training Providers and Organizers

by the Continuing Professional Development (CPD) Board
11 April 2023



Agenda

- Opening
- Revised Safety Development Unit (SDU) Framework
- Revised Continuing Professional Development (CPD) Accreditation Process
- Lessons Learned
- Q & A

Revised Safety Development Unit (SDU) Framework 2023

Teo Han Ping

Continuing Professional Development (CPD)

- The Continuing Professional Development (CPD) programme helps workplace safety and health (WSH) officers stay up to date and expand their knowledge
 - **Objective** : Ensure WSHOs stay relevant and competent in the environment that WSHOs operate
- The Safety Development Units (SDU) framework is part of the CPD programme for WSHOs, administered through the WSHO renewal requirements

Key Objectives for the SDU Framework Review

1. Streamlining the WSH practice process for WSHO registration
2. Encourage continuing professional development for WSH professionals
3. Enable WSHOs to stay abreast of changing industry needs and to remain competent in the evolving environment in and from which they operate

SDU Categories under Revised SDU Framework

SDU Category	Description of activities
Category 1 WSH Practice Up to 20 SDUs	WSHO in WSH employment or with WSH roles in past 2 years, including WSHOs in practice overseas.
Category 2 Attending accredited training No cap in max SDU	Training accredited by CPD board include: <ul style="list-style-type: none">• Conferences/events organized by MOM, WSHC, and relevant agencies.• non-WSH courses that support Continuous Professional Development e.g., soft skills and IT skills.• Classroom and online training

SDU Categories under Revised SDU Framework

SDU Category	Description of activities
<p>Category 2 Attending Accredited training</p> <p>No cap in max SDU</p>	<p>CPD board will award SDUs for accredited training based on two tiers.</p> <p>Tier 1 Selected postgraduate, degree studies or leadership programmes assessed to enhance professionalism of WSHOs. (40 SDU)</p> <p>Max 20 SDUs (1 SDU per 1 contact hour)</p> <ul style="list-style-type: none"> • Soft skill courses that contribute to WSHO professionalism • Managerial level WSH courses • Supportive WSH Training <ul style="list-style-type: none"> — Relevant to role carried out by WSHO (e.g. Manage Work At Heights) — Support WSHOs to manage WSH at a systemic level (e.g. Design for Safety, Auditing) — Support adoption of WSH technology — Broaden WSHOs technical WSH knowledge to better manage workplace risks (e.g. combustible dust hazard) <p>Tier 2 Max 10 SDUs (1 SDU per 2 contact hours)</p> <ul style="list-style-type: none"> • Selected supervisory and technical training assessed to support WSHO's functions by building their operational knowledge; excludes refresher courses.

SDU Categories under Revised SDU Framework

SDU Category	Description of activities
Category 3 Other WSH contributions/Attending unaccredited WSH training Up to 10 SDUs	Participation in professional boards, committees & societies
	Professional Membership
	Conducting accredited courses
	Writing and/or editing papers
	Registering patents
	Attending selected unaccredited WSH training recognised internationally
	WSH contributions at National/Industry level

Category 3 is managed by MOM and evidences are required for all renewal applications.

Revised SDU Framework from 1st Jan 2023

From 1 Jan 2023

- WSHOs can submit the SDUs under the revised SDU categories
- WSHOs can still renew the registration with SDUs obtained under the previous SDU framework (structured/unstructured categories) within the last two years.
- Courses which do not fulfil the CPD objectives, under the revised SDU framework, shall no longer be eligible for the SDU awards.
- MOM shall continue to monitor and ensure the integrity of the SDU framework and relevancy of the SDU courses and courses/training offered by the training providers are assessed fairly under the CPD programme.

Revised CPD Accreditation Process for SDU Category 2 – Accredited Training / Activities

For Training Providers and Organisers

Courses which do not fulfil the CPD objectives, under the revised SDU framework, shall no longer be eligible for the SDU awards.

Proposed training/activities must contain elements that enable WSHOs to:

- Maintain, improve, or increase their WSH knowledge;
- Keep abreast of evolving WSH procedures and standards;
- Understand and apply the latest knowledge and skills in WSH;
- Better serve the safety profession, the community and the environment;
- Develop communication, management skills, and professional ethics
- Broaden the essential skills and knowledge to function more effectively as WSHOs. These may include but are not limited to fields such as management, technology, environmental management and legal knowledge.

Key pointers in completing the Application form

Chow Choy Wah

Application for SDU - Guidelines & Form Appendix C

Guidelines

GUIDELINES FOR APPLICATION OF CPD ACCREDITATION FOR SDU SUBMISSION WITH EFFECT FROM 1st January 2023

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DEFINITIONS AND ABBREVIATIONS

ACLP	WSQ Advanced Certificate in Learning and Performance (This replaces ACTA.)
ATO	Approved Training Organisations approved by SSG
Board	Workplace Safety and Health Continuing Professional Development Board. The board is tasked with policy making and procedure developments relating to the CPD Programme.
Code of Ethics	Code of Ethics for WSH Trainers
Contact hour	Attendance or involvement lasting one clock hour of not fewer than 50 minutes;
CPD	Continuing Professional Development
Formal training	Organized training with training objectives, syllabus, training materials, attendance records and trainer endorsement;
IHL	Institute of higher learning like polytechnic or university
LSP	Learning Service Provider certified under the ISO 29993:2017 Learning services outside formal education — Service requirements
MOM	Ministry of Manpower, Singapore
Organiser	Organisation that organises and holds activities like conferences, seminars, symposium, forums, conventions, focus discussions, or webinars

Form Appendix C

GUIDELINES FOR APPLICATION OF CPD ACCREDITATION FOR SDU SUBMISSION WITH EFFECT FROM 1st January 2023

Appendix C
Application for Continuing Professional Development (CPD) Programme Accreditation

To: WSH Continuing Professional Development (CPD) Board
CPD Administrator
c/o Singapore Institution of Safety Officers
Block 167 Jalan Bukit Merah, #02-16
Connection One, Tower 4
Singapore 150167

Email: cpd@siso.org.sg

I wish to apply for the training/activity as described in Sections A and B below to be Accredited Training/Activity under Category 2 of the Registered Workplace Safety and Health Officer's Continuing Professional Development programme.

Section A

Type of activity (Please tick the appropriate box)

Category 2 Tier 1.1. Formal study course (Max. ≤ 40 SDU)

Category 2 Tier 1.2. Lecture, short course, conference, workshop or seminar (Max. ≤ 20 SDU)

Category 2 Tier 2.0. Supervisory or technical training (Max. ≤ 10 SDU)

A1: Title of Training/Activity: _____

Indicate if the activity is: a WSQ Course not a WSQ Course

A2: URL to link to web site: _____

A3:

1. Target Audience: (tick whichever is appropriate)

WSH Officers

WSH Auditors

WSH Executives/Managers

WSH Co-ordinators

Others (please specify) _____

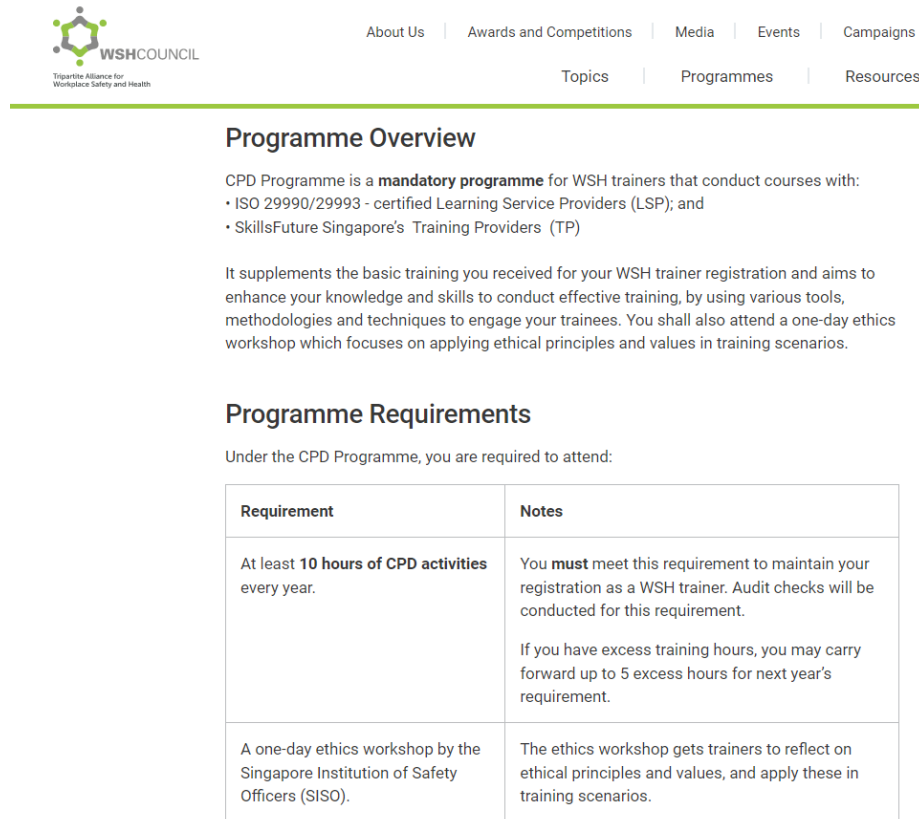
2. Any Minimum qualifications to participate in course: Yes No.

(Tick whichever is appropriate)

If yes, what is the minimum qualification _____

WSH Trainers to conduct effective training

- **Training Providers** - training courses (usually one trainer).
- **Organiser** - Organisation that organises and holds activities like conferences, seminars, symposium, forums, conventions, focus discussions. in-person or webinars with many professional speakers.



The screenshot shows the WSH Council website. The header includes the WSH Council logo and navigation links: About Us, Awards and Competitions, Media, Events, Campaigns, Topics, Programmes, and Resources. The main content area is titled "Programme Overview" and describes the CPD Programme as a mandatory programme for WSH trainers. It lists requirements such as ISO 29990/29993 certification and SkillsFuture Singapore's Training Providers (TP) status. Below this is the "Programme Requirements" section, which states that trainers must attend a one-day ethics workshop. A table follows with two columns: Requirement and Notes. The first row details the 10-hour CPD activity requirement, and the second row details the ethics workshop requirement.

Programme Overview

CPD Programme is a **mandatory programme** for WSH trainers that conduct courses with:

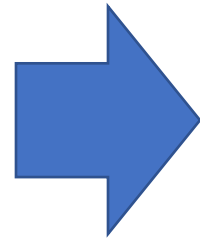
- ISO 29990/29993 - certified Learning Service Providers (LSP); and
- SkillsFuture Singapore's Training Providers (TP)

It supplements the basic training you received for your WSH trainer registration and aims to enhance your knowledge and skills to conduct effective training, by using various tools, methodologies and techniques to engage your trainees. You shall also attend a one-day ethics workshop which focuses on applying ethical principles and values in training scenarios.

Programme Requirements

Under the CPD Programme, you are required to attend:

Requirement	Notes
At least 10 hours of CPD activities every year.	You must meet this requirement to maintain your registration as a WSH trainer. Audit checks will be conducted for this requirement. If you have excess training hours, you may carry forward up to 5 excess hours for next year's requirement.
A one-day ethics workshop by the Singapore Institution of Safety Officers (SISO).	The ethics workshop gets trainers to reflect on ethical principles and values, and apply these in training scenarios.



Training providers are required to provide the profile of each trainer in standard template (Appendix D) to enable the CPD Administrator to verify if the trainer possesses the qualifications or knowledge acceptable to the Board. For example:

- a) Is a WSHO holding a valid and current registration certificate issued by MOM and also has more than 5 years of practical experience in the field of WSH
- b) Has attended relevant courses:
 - i. ACLP (or previously ACTA) for trainer who conducts WSQ courses, and
 - ii. Code of Ethics for WSH Trainers if Training Provider is a TP or an ISO 29993 certified LSP
- a) In the case of a non-WSHO, the trainer shall possess recognised tertiary education or relevant qualifications in the field of practice and good professional standing.

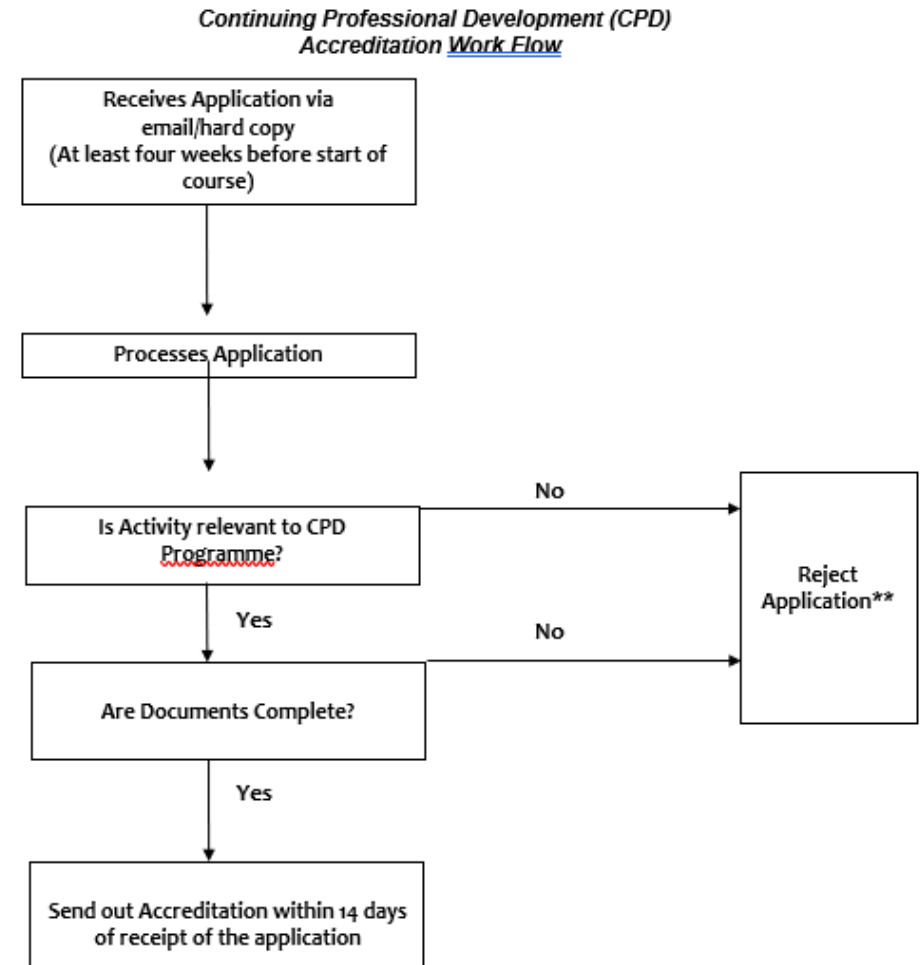
Training Providers have to submit copies of certificates or documentary testimonial to support the credentials of their trainer.

Application Process

Organisers/Training Providers are to complete the “Application for Continuing Professional Development (CPD) Programme Accreditation” form (Appendix C) and submit it to the Board, via CPD Administrator c/o SISO cpd@siso.org.sg **four weeks** before the start of the training/activity.

Late submission shall be rejected. Appendix C can be obtained from the SISO website (<http://siso.org.sg>).

Appendix B
CPD Accreditation Work Flow



**Unsuccessful applicants will be informed accordingly.

Conditions for the approval of SDU

9.1 The SDU is granted to the Training Providers / Organisations under the following conditions :

- The approved SDU points is approved for the stated date and training/activities only.
- Attendees must attain at least 75% of the attendance to be eligible for the approved SDU points and SDU points shall not be awarded for re-runs or refresher training.
- Participants shall be awarded a certificate with:
 - The same “Course Title” as what was approved in the application form
 - The approved CPD code and SDU, as approved by the Board.
 - Participants’ names, and NRIC/FIN with only the last three digits and alphabet printed (e.g.SXXXX123X).
 - For WSQ courses, additional letter to be issued using the template.
- Send a copy of the attendance file, as per template, to the CPD Admin within a month from the completion of the event.
- To clearly reflect the names of WSHO attendees, and to indicate “NIL” for non-WSHOs in attendance
- Failure to comply with the requirements may result in the suspension or termination of the account as a course organizer with the CPD board.
- Any other conditions that may be imposed by the Board on the application.

Note :

- For the Occupational First Aid Course (OFAC), WSHO can only claim SDU points once; repeat or refresher training shall not be eligible for any SDU point. Training Provider is to inform and check with the participants before registering the course and before issuing the certificate with SDU points (Training Provider is advised to indicate this in their brochure).

Application form – Appendix C (1/6)

Appendix C

Application for Continuing Professional Development (CPD) Programme Accreditation

To: WSH Continuing Professional Development (CPD) Board
CPD Administrator
c/o Singapore Institution of Safety Officers
Block 167 Jalan Bukit Merah, #02-16
Connection One, Tower 4
Singapore 150167

Email: cpd@siso.org.sg

I wish to apply for the training/activity as described in Sections A and B below to be Accredited Training/Activity under Category 2 of the Registered Workplace Safety and Health Officer's Continuing Professional Development programme.

Section A

Type of activity (Please tick the appropriate box)

- Category 2 Tier 1.1 Formal study course (Max. ≤ 40 SDU)
- Category 2 Tier 1.2 Lecture, short course, conference, workshop or seminar (Max. ≤ 20 SDU)
- Category 2 Tier 2.0 Supervisory or technical training (Max ≤10 SDU)



Application form – Appendix C (2/6)

Please type in big font size, e.g. Arial 12.

A1: Title of Training/Activity:

Monitor Noise and Vibration

Indicate if the activity is:

a WSQ Course

not a WSQ Course

A2: URL to link to web site:

<https://www.atrainingprovider.com.sg/courses>

A3:

1. Target Audience: (tick whichever is appropriate)

WSH Officers

WSH Auditors

WSH Executives/Managers

WSH Co-ordinators

Others (please specify) _____

2. Any Minimum qualifications to participate in course:

Yes

No.

(Tick whichever is appropriate)

If yes, what is the minimum qualification _____

A4: Please provide synopsis of the training/activity to support the application

(in less than 100 words, and if necessary attach brochure)

Application form – Appendix C (3/6)

Section B

B1 Name of Organiser / Training Provider

(Company Name):

Indicate if Training Provider is:

whichever is appropriate

ABC Pte Ltd

TP

Tick

LSP certified under ISO 29993:2017

Others

B2 Company UEN number:

12345678N

If your organization is not a registered company, please enter society registration number.

Others please email cpd@siso.org.sg

B3 Trainer(s)

Name of Trainer(s)

Please enclose CV of each trainer (Appendix D).

Complete Trainer's Profile

For each trainer.

- 1)
- 2)
- 3)
- 4)
- 5)

Tan Ah Biao

Mohamad Ali

Application form – Appendix C (4/6)

B4 Programme Details

Is the training/activity a Single Run or Multiple Run

Is the training/activity a One-off or Repetitive

(Tick the boxes whichever is appropriate)

Venue / Platform		Course fee	
Minimum Class size		Maximum Class size	

Duration of activity: Start Date 11 Jan 2023 End Date 13 Jan 2023

Indicate the total contact hours below: (Contact hours exclude registration time, meal breaks and transportation, etc.)

Apply for number of SDU, complete the correct box

	Total Contact Hours	Number of SDU apply. Note: the maximum SDU point for each Category
Category 2 Tier 1.1		
Category 2 Tier 1.2	<u>32</u>	<u>20</u>
Category 2 Tier 2.0		

In case of multiple runs, indicate the frequency of runs in the calendar year.

Tick the appropriate box

Monthly		Bi-monthly		Quarterly	<input checked="" type="checkbox"/>

Total number of runs: 2 Start date 1 Jan 23 End Date 30 Jun 23

Application lead time at least 4 weeks from the start date of course!

Application form – Appendix C (5/6)

Programme Description:

(in less than 100 words, and if necessary attach programme)

Programme Objectives:

(in less than 100 words)

Describe Describe how Course Objective/s is aligned to Continuing Professional Development:

(in less than 100 words)

Application form – Appendix C (6/6)

Contact Person (s):

1) Name _____ Tel: _____ Email _____

2) Name _____ Tel: _____ Email _____

Name of applicant

Signature of applicant

Date:

Applicant to comply with conditions stated in Section 9.1 : **“TRAINING PROVIDERS / ORGANISATIONS TO COMPLY WITH FOLLOWING CONDITIONS.”**

Section C (To be completed by CPD Administrator)

Date:

The above application for accreditation under the CPD Programme is:

Accredited.

CPD Code: _____

SDUs accorded for the activity/training course: _____

(Please forward to CPD Administrator a copy of the WSHOs' attendance after completion of the Programme)

Not Accredited.

Approval email from CPD@SISO.ORG.SG

Dear

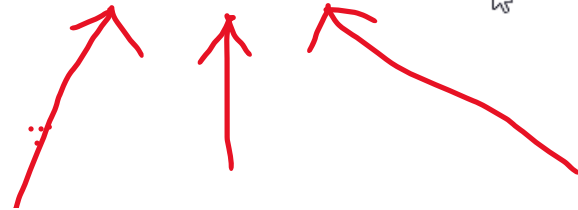
Please note that the following CPD Application has been approved:

CPD Code	Organiser	Programme Title	Start Validity Date/Period	End Validity Date/Period	SDU Awarded	Status
CPD/146/A1B/174	Organizer	Course title	22/8/2022	26/8/2022	20	Approved

- Kindly be reminded that retrospective accreditation is not allowed.
- Attendees must attend at least 75% of the attendance to be eligible for the approved SDU points and SDU points will not be earned for participating in re-run within the same year.
- Please provide each participant a letter or a certificate with the approved CPD code and SDU points as provided in the table as documentary evidence of their participation.
 - The Course Title must be printed as the same as what has been approved.
 - The letter or certificate must include the participants' names and only the last three digits and the alphabet of the participants' NRIC (eg. 123X).
 - Please send a copy of the attendance file (refer to the template attached below) to the CPD Secretariat within a month upon completion of the event.
 - Do only provide WSHO attendees only. Please indicate NIL if there is no WSHO attending for the event.
 - Failure to comply with the requirements may result in suspension or termination of your account as a course organizer with CPD board.

CPD Attendance Records

No	Name of Organizer	Programme Title	CPD Code	SDU points Awarded	Date of Training	Number of Training hours	Name of Participants (Use NRIC)	NRIC / FIN No. (XXXXX1234)	WSHO Number	SDU Certificate number awarded by Organizer	Contact number	Name of Contact Person
1												
2												
3												



Please provide these information

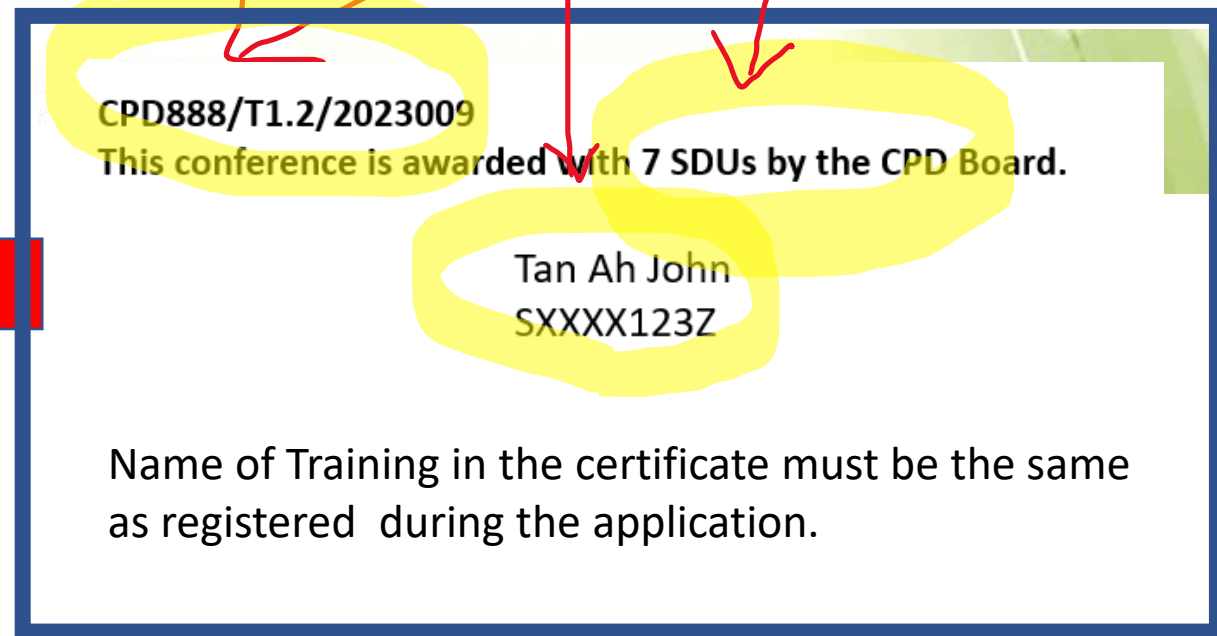
Thanks and Regds

C W Chow, CIH
Administrator
WSH CPD Board
c/o Singapore Institution of Safety Officers
167 Jalan Bukit Merah, #02-16
Connection One, Tower 4
Singapore 150167

Issued Certificate



MUST include in the certificate



Certificate that do not meet these requirements will be rejected by MOM when WSHO submit the certificate for WSHO's renewal.

Template for SSG WSQ Courses (addendum) or Qualified Online Events Without Certificate

Letter/ Certificate Heading / Certificate Format	
CPD Board Accredited Course Title	
CPD Code	
SDUs Awarded	
Course Start Date	
Course End Date	
SSG SOA Certificate No.	
SSG Accredited Course Title	(If Applicable only)
SSG Course Code	(If Applicable only)

Template with SDU details for certificate to be issued by TPs conducting trainings accredited under SSG .
Email must be sent from TP's official email accounts
The template may be adopted for email confirmation of SDUs awarded for events approved by the Board on a case by case basis. Email must be sent from TP's official email accounts.

Appendix D

Part 1 for every trainer

Part 2 for selected trainers only

Appendix D: TRAINER's PROFILE:	
Part 1: This section has to be completed by all trainers	
Full Name (as in NRIC / Passport):	Photo
Academic Qualifications 1. 2.	
Professional Certifications 1. 2.	
Professional Working Experience indicating details of previous work experience which includes the years of service for each job (e.g., worked at ABC Company from 2017 – 2022) 1. 2.	
Professional Training Experience 1. 2.	
Professional Membership 1. 2.	
Professional paper(s) on the subject in distinguished publications, conference proceedings, professional journals or books 1. 2.	

Part 2: This section is to be completed only by Trainers who conduct WSQ courses at Training Provider which:	
<ul style="list-style-type: none">Is a LSP certified under ISO 29993 orIs a TP	
1. I <input checked="" type="checkbox"/> am or <input type="checkbox"/> am not a WSHO authorized under the WSH (Workplace Safety and Health Officers) Regulations. The photo copy (Front and back) of my WSHO Registration Certificate is attached	
2. I <input checked="" type="checkbox"/> have / <input type="checkbox"/> have not completed ACTA or ACLP. The photo copy of my ACTA or ACLP certificate is attached	
3. I have <input type="checkbox"/> attended or <input checked="" type="checkbox"/> not attended the Code of Ethics Course for WSH Trainers The photo copy of my Code of Ethics for WSH Trainers certificate is attached	

Footnote: kindly ✓ the above boxes whichever is most applicable

Lesson Learned

Case Study

Course Title in the CPD Application is different from the Certificate Issued.

WSHO will not be able to find the title “Industrial Rope Access Management Course” in MOM’s portal for their WSHO’s renewal

Section A
Type of activity (Please tick the appropriate box)

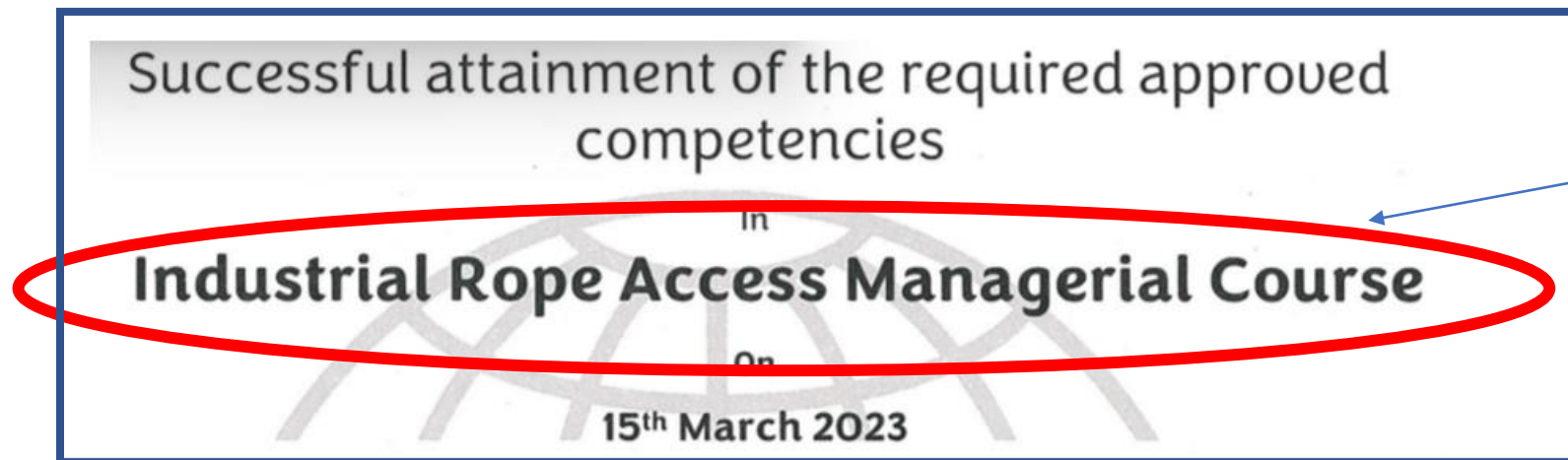
- Category 2 Tier 1.1 Formal study course (Max. ≤ 40 SDU)
- Category 2 Tier 1.2 Lecture, short course, conference, workshop or seminar (Max. ≤ 20 SDU)
- Category 2 Tier 2.0 Supervisory or technical training (Max ≤10 SDU)

A1: Title of Training/Activity: Rope Access Manager Course

Indicate if the activity is: a WSQ Course not a WSQ Course

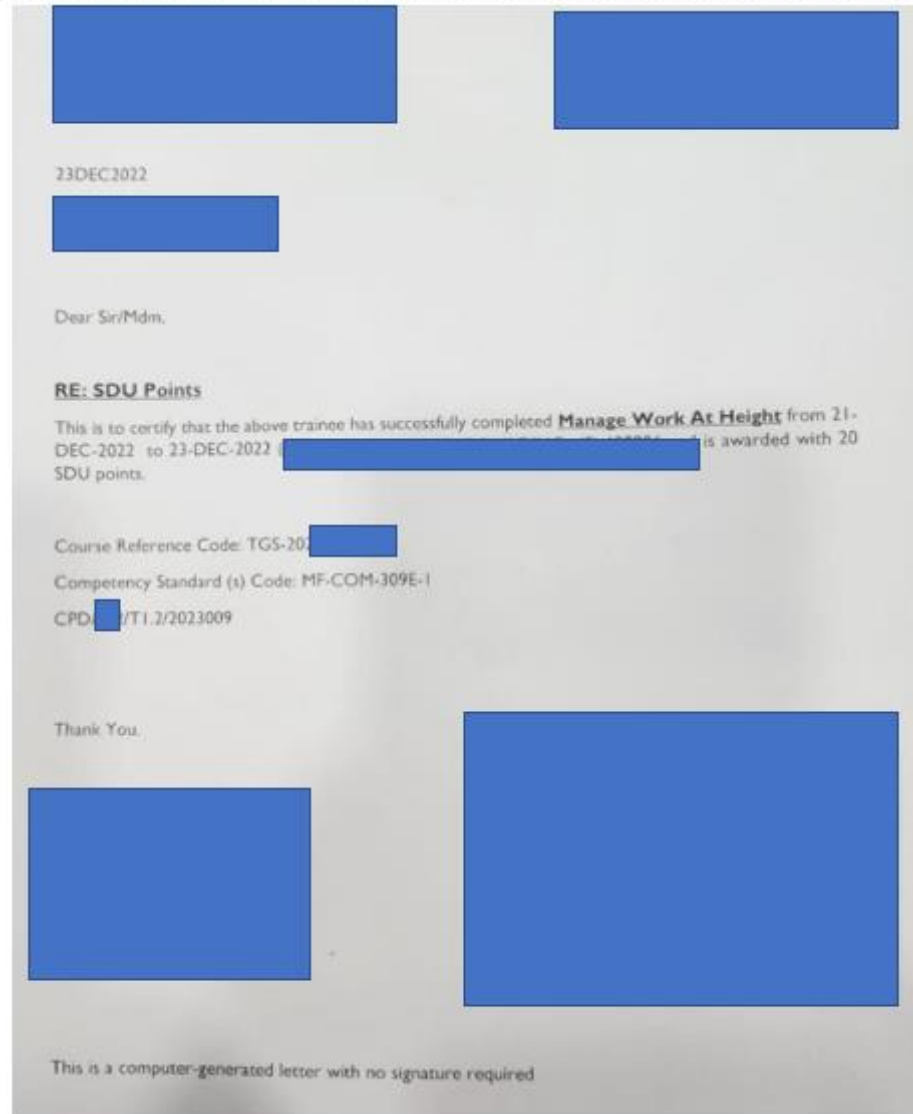
This is the title in MOM’s website for WSHO to key in their SDU.

≠



This is the title in the Certificate issued to WSHO

Failure to apply SDU, use another CPD Code



Date of Training : 22 to 23 December 2022.

CPDXXX/T1.2/2023009

CPD Code issued is for the Approved period only. Have to re-apply if the same course is to be conducted after the approved period. A new CPD Code will be issued if it is approved.

TP used unknown CPD Code in their course certificate.

WSQ Perform Rigger and Signalman Tasks Course
(GMS-COM-1103-1.1-E)
(CPD/2 ■ SDU 17 points)

WSQ Supervise Safe Lifting Operations Course
(GMS-COM-3306-1.1-E)
(CPD/2 ■ SDU 35 points)

The CPD Code used was not same as standard from the CPD Board
Action will be taken against TP for misuse of CPD Code, not issued to them .

SOA does not have CPD code and SDU. TP to issue letter/addendum using the following template.

Name as in NRIC and last 4 digits of the NRIC

STATEMENT OF ATTAINMENT

is awarded to

ID No:

for successful attainment of the following
industry approved competencies

WPH-WSH-4086-1.1 Workplace Safety and Health System Management-4

Letter/ Certificate Heading / Certificate Format	
CPD Board Accredited Course Title	
CPD Code	
SDUs Awarded	
Course Start Date	
Course End Date	
SSG SOA Certificate No.	
SSG Accredited Course Title	(If Applicable only)
SSG Course Code	(If Applicable only)

Key Takeaway for Training Providers

1. TP/EO to print the course/event title on the certificate of attendance as the **same title stated in the application form.**
2. TP/EO to print the participant's name, NRIC (last four characters), course/event title, date of course/event, CPD code and SDU accorded for the accredited course/event on the certificate of attendance or completion.
3. TP/EO is to conduct or hold the course/event **within the accreditation window.** Holding courses/events outside the accreditation window will automatically make the accreditation invalid.
4. TP/EO has to submit their application **at least FOUR weeks before** the commencement of their course/event (apply for renewal).
5. TP/EO has to ensure their trainers of **WSQ courses** have the necessary qualifications and training requirement for example COE course for WSH Trainers; ACTA or ACLP; WSHO valid licence
6. TP/EO is not to apply for CPD accreditation **after the course/event**

Key Takeaway for Training Providers

7. If SOA issued does not have CPD code and SDU accorded for the accredited course printed on it, TP has to issue a letter to certify the attendance of the participant. The content of the letter must bear the organisation/company letterhead and details as per the template highlighted in the briefing
8. TP/EO is to use the one and only CPD code issued to them for the particular course/event. CPD code other than the given code issued upon accreditation will not be valid.
9. TP/EO is to stick to the SDU awarded for the accredited course/event. The SDU awarded cannot be unilaterally increased nor reduced.
10. TP/EO is not to apply for accreditation more than 6 months before course date.
11. TP/EO is not to apply for accreditation, only courses that are more than three hours will be considered.

Resourceswww.siso.org.sg



Welcome to
Singapore Institution of Safety Officers
(SISO)

HOME ABOUT US MEMBERSHIP **WSH OFFICER** EVENTS CONTACT SISO RESOURCES

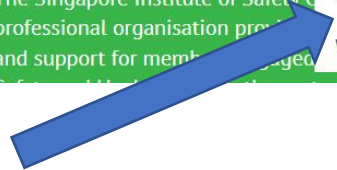
SDU P WSH Officer

2023 COURSES WITH SDU

CPD APPLICATION (TP)

WSH FEEDBACK SURVEY

What is SISO?
The Singapore Institute of Safety Officers is a professional organisation providing training and support for members engaged in safety work.

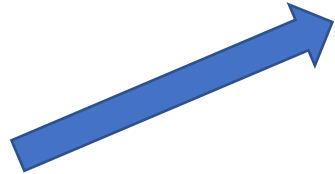


RESOURCES

CONTINUING PROFESSIONAL DEVELOPMENT

- 1. For WSHOs
 - [Points Requirement](#)
 - [Training Courses/Events](#)
- 2. For Training Providers/Organisations

Contact :
cpd@siso.org.sg



Welcome to
Singapore Institution of Safety Officers
(SISO)

HOME ABOUT US MEMBERSHIP WSH OFFICER EVENTS CONTACT SISO RESOURCES

Home » WSH Officer » CPD Application (TP)

Training Providers/ Organisations applying for SDU

1. Please read the Guidelines and Application for Continuing Professional Development (CPD) Programme Course Accreditation Form
2. Submit your application at least 4 weeks before the start date of the course.
3. The Course Brochure and Certificate should indicate the Program Code and SDU point on the Course Brochure e.g. CPD/001/T1.2/2023009 and the awarded SDU.
4. If you have any queries, please address them to cpd@siso.org.sg.

Guidelines and Application for Continuing Professional Development (CPD) Programme Course Accreditation
Click this [link](#) if the viewer is not loading (does not work on some browsers or on mobile)

Continuing Professional Development (CPD) Briefing for Training Providers and Organisers
Click this [link](#) if the viewer is not loading (does not work on some browsers or on mobile)

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Briefing on Revised Continuing Professional Development (CPD) Accreditation Process for Training Providers and Organizers

by the Continuing Professional Development (CPD) Board
15 Nov 2022

Q & A Session

MOM: Teo Han Ping
SISO: Roger Lim

Supported by MOM, WSHC & CPD
Board / Committee

Please identify yourself (Name and Organisation/Training Providers) before you ask your question.

Backup

Examples of Category 2 Tier 1.1

- (SDU will be accorded based on 1 SDU per 1 contact hour up to 40 max per course)
- Selected postgraduate, degree studies, or leadership programmes assessed to enhance professionalism of WSHOs, including special courses designed to support WSHO Career Progression Pathway.

Cat	Company Code	Program Code	Organisation	Name of Program	Contact hours	Awarded SDU
T1.1	CPD/318	CPD/318/A1A/039	National University of Singapore	Master of Science (Safety, Health & Environmental Technology)	390	40
T1.1	CPD/285	CPD/285/A1A/001	Newcastle Research and Innovation Institute Pte Ltd	MSc in Process Safety and Risk Management	385	40
T1.1	CPD/275	CPD/275/A1B/033	Dimensions International College Pte Ltd	Master of Science in Occupational Safety, Health and Wellbeing	256	40
T1.1	CPD/042	CPD/042/A1B/132	NTUC Learning Hub Pte Ltd	WSQ Specialist Diploma in Occupational Hygiene	303	40
T1.1	CPD/237	CPD/237/A1A/071	SISO Academy Pte Ltd	Graduate Certificate in Workplace Safety and Health	154	40
T1.1	CPD/237	CPD/237/A1A/094	SISO Academy Pte Ltd	WSH Leadership Programme	85	40
T1.1	CPD/275	CPD/275/A1A/009	Dimensions International College Pte Ltd	M.Sc. In Occupational Safety, Health and Wellbeing	72	40

Examples of Category 2 Tier 1.2

- SDU will be accorded based on 1 SDU per 1 contact hour up to 20 max per activity / course)
- WSH conferences/activities organized by MOM, WSHC, and relevant agencies
- Non-WSH courses that support Continuous Professional Development, e.g. soft skills, IT skills, managerial training
- Supportive WSH Training:
 - Relevant to role carried out by WSHO (e.g. Manage Work-at-Height, Workshop on Management of Hazardous Chemicals Programme)
 - Support WSHOs to manage WSH at a systemic level (e.g., Process Safety, Lead Auditor)
 - Support adoption of WSH technology
 - Broaden WSHOs technical WSH knowledge to manage workplace risks (e.g. combustible dust hazard, HAZMAT)

Cat	Company Code	Program Code	Organisation	Name of Program	Contact hours	Awarded SDU
T1.2	CPD/124	CPD/124/A1B/052	Learn2Hub Pte Ltd	Apply Failure Mode Effect and Analysis (FMEA) Techniques	14	14
T1.2	CPD/102	CPD/102/A1B/036	Ngee Ann Polytechnic	Basic Laser Radiation Safety Course	14	14
T1.2	CPD/318	CPD/318/A1A/051	National University of Singapore	Chemical Hazard Management	39	20
T1.2	CPD/146	CPD/146/A1B/073	Institute of Occupational Medicine Singapore Pte Ltd	Combustible Dust Explosion	4	4
T1.2	CPD/005	CPD/005/A1B/207	The Institution of Engineers Singapore	Design for Safety In Construction	4	4
T1.2	CPD/018	CPD/018/A1B/123	ECOS Asia Pte Ltd	Effective HAZOP Training	16	16
T1.2	CPD/114	CPD/114/A1B/316	Avanta Global Pte Ltd	WSQ Manage Work At Height	20	20
T1.2	CPD/149	CPD/149/A1B/053	BSI Group Singapore	ISO 45001:2018 Lead Auditor	40	20
T1.2	CPD/178	CPD/178/A1B/037	TECS Fire & Safety Training Pte Ltd	WSQ Implement Incident Management Processes	7	7
T1.2	CPD/237	CPD/237/A1B/070	SISO Academy Pte Ltd	Code of Ethics for WSH Trainers	7	7

Examples of Category 2 Tier 1.2

- SDU will be accorded based on 1 SDU per 1 contact hour up to 20 max per activity / course)
- WSH conferences/activities organized by MOM, WSHC, and relevant agencies
- Non-WSH courses that support Continuous Professional Development, e.g. soft skills, IT skills, managerial training
- Supportive WSH Training:
 - Relevant to role carried out by WSHO (e.g. Manage Work-at-Height, Workshop on Management of Hazardous Chemicals Programme)
 - Support WSHOs to manage WSH at a systemic level (e.g., Process Safety, Lead Auditor)
 - Support adoption of WSH technology
 - Broaden WSHOs technical WSH knowledge to manage workplace risks (e.g. combustible dust hazard, HAZMAT)

Cat	Company Code	Program Code	Organisation	Name of Program	Contact hours	Awarded SDU
T1.2	CPD/265	CPD/265/A1B/003	OHV GI Business Assurance Singapore Pte Ltd	Process Safety Management Training	24	20
T1.2	CPD/114	CPD/114/A1B/275	Aventa Global Pte Ltd	WSQ Assess Confined Space for safe entry and work	40	20
T1.2	CPD/114	CPD/114/A1B/316	Aventa Global Pte Ltd	Manage Work At Height	20	20
T1.2	CPD/013	CPD/013/A1B/129	BCA Academy	Applying Data Analytics Approach to Workplace Safety & Health	15	15
T1.2	CPD/002	CPD/002/A1B/044	Singapore Polytechnic	Chemical Management and Workplace Safety	14	14
T1.2	CPD/041	CPD/041/A1B/120	Absolute Kinetics Consultancy Pte Ltd	Construction Safety Course for Project Manager	34	20
T1.2	CPD/083	CPD/084/A1B/233	SCAL Academy Pte Ltd	Construction Safety Seminar "Total Workplace Safety and Health"	3	3
T1.2	CPD/319	CPD/319/A1B/002	QF Training & Consultancy LLP and RINA Academy	CQI and IRCA Certified ISO 45001: 2018 Lead Auditor Training Course	40	20
T1.2	CPD/237	CPD/237/A1B/084	SISO Academy Pte Ltd	Design and Implement Behavioural Safety Programme Workshop	16	16
T1.2	CPD/122	CPD/122/A1B/040	Association of Company Emergency Response Teams (Singapore)	CERT Webinar 2021	3	3
T1.2	CPD/052	CPD/052/A1B/102	Singapore Chemical Industry Council Limited	Developing an Effective Fatigue Management Programme	16	16

Examples of Category 2 Tier 1.2

- SDU will be accorded based on 1 SDU per 1 contact hour up to 20 max per activity / course)
- WSH conferences/activities organized by MOM, WSHC, and relevant agencies
- Non-WSH courses that support Continuous Professional Development, e.g. soft skills, IT skills, managerial training
- Supportive WSH Training:
 - Relevant to role carried out by WSHO (e.g. Manage Work-at-Height, Workshop on Management of Hazardous Chemicals Programme)
 - Support WSHOs to manage WSH at a systemic level (e.g., Process Safety, Lead Auditor)
 - Support adoption of WSH technology
 - Broaden WSHOs technical WSH knowledge to manage workplace risks (e.g. combustible dust hazard, HAZMAT)

Cat	Company Code	Program Code	Organisation	Name of Program	Contact hours	Awarded SDU
T1.2	CPD/237	CPD/237/A1B/076		Finance for WSH Professionals	14	14
T1.2	CPD/255	CPD/255/A1A/030		HFS307 Innovative Safety Coaching and Leadership	18	18
T1.2	CPD/237	CPD/237/A1B/201		Leveraging Technologies into Workplace Safety and Health Training	4	4
T1.2	CPD/275	CPD/275/A1B/016		OSH 7018 Developing Interventions and Influencing Behaviour	36	20
T1.2	CPD/083	CPD/083/A1B/220		Managing Challenging Workplace Unsafe Behaviors	6	6
T1.2	CPD/042	CPD/042/A1B/183		Foundation Of Automated System Using Robotics – Design And Deploy	20	20
T1.2	CPD/122	CPD/122/A1B/037		Site Main Controller (SMC) Training Course – Undertake Incident Management Process	8	8
T1.2	CPD/004	CPD/004/A1B/036		Major Hazard Symposium 2021	4	4
T1.2	CPD/237	CPD/237/A1B/106		The Coaching Manager	40	20
T1.2	CPD/042	CPD/042/A1B/192		Technology Application In Wsh	16	16
T1.2	CPD/042	CPD/042/A1B/250		Data Analytics in WSH	20	20

Examples of Category 2 Tier 2.0

SDU will be accorded based on 1 SDU per 2 contact hours up to 10 SDU max per course)

- Selected supervisory and technical training assessed to support WSHO's functions by building their operational knowledge, excluding refresher courses
- WSHO is entitled to claim SDU for Occupational First Aid Course (OFAC) only once. Repeat or refresher will be rejected.

Cat	Company Code	Program Code	Organisation	Name of Program	Contact hours	Awarded SDU
T2.0	CPD/139	CPD/139/A1B/012	Singapore Red Cross Academy	Occupational First Aid Course (OFAC)	23	10
T2.0	CPD/208	CPD/208/A1B/002	Step Up Training Pte Ltd	Formwork Safety Course for Supervisor	36	10
T2.0	CPD/083	CPD/083/A1B/269	SCAL Academy Pte Ltd	Safety Aspects of Scaffolds and Formwork	4	2
T2.0	CPD/135	CPD/135/A1B/060	Star Academy Pte Ltd	Safety in Deep Excavation	4	2
T2.0	CPD/042	CPD/042/A1B/133	NTUC Learning Hub Pte Ltd	Shipyards Safety Assessor Course (Hot Work Certification)	34	10
T2.0	CPD/292	CPD/292/A1B/003	Vision Global Eng & Safety Service Pte Ltd	Shipyards Supervisors Safety Course	32	10
T2.0	CPD/041	CPD/041/A1B/106	Absolute Kinetics Consultancy Pte Ltd	Supervise Construction Work for WSH	32	10
T2.0	CPD/259	CPD/259/A1B/018	Global Training Services Pte Ltd	Supervise Metal Scaffold Erection	75	10
T2.0	CPD/259	CPD/259/A1B/023	Global Training Services Pte Ltd	Supervise Suspended Scaffold	32	10
T2.0	CPD/061	CPD/061/A1B/034	ASPRI - Institute of Process Industry	WSQ Supervise Safe Lifting Operations	35	10

Examples of Category 2 Tier 2.0

SDU will be accorded based on 1 SDU per 2 contact hours up to 10 max per course)

- Selected supervisory and technical training assessed to support WSHO's functions by building their operational knowledge, excluding refresher courses
- WSHO is entitled to claim SDU for Occupational First Aid Course (OFAC) only once. Repeat or refresher will be rejected.

Cat	Company Code	Program Code	Organisation	Name of Program	Contact hours	Awarded SDU
T2.0	CPD/208	CPD/208/A1B/002		Formwork Safety Course for Supervisor	36	10
T2.0	CPD/042	CPD/042/A1B/165		Assess Shipyard Safety for Hot-Work Certification	34	10
T2.0	CPD/083	CPD/083/A1B/269		Safety Aspects of Scaffolds and Formwork	4	2
T2.0	CPD/135	CPD/135/A1B/060		Safety in Deep Excavation	4	2
T2.0	CPD/005	CPD/005/A1B/181		Scaffold Design Basics and Safety	6	3
T2.0	CPD/146	CPD/146/A1B/142		Face Fit Test Training (Qualitative & Quantitative)	8	4
T2.0	CPD/237	CPD/237/A1B/090		Mobile Elevating Work Platform (MEWP) for Managers	7	4
T2.0	CPD/123	CPD/123/A1B/034		Workshop on ConSASS Audit	16	8
T2.0	CPD/004	CPD/004/A1B/034		One-Day Course on "Application of Foam, CO2, FM-200, Inergen, Novec 1230 and Water Mist Suppression	6	3
T2.0	CPD/149	CPD/149/A1B/112		ISO 45001:2018 Internal Auditor	16	8

FAQ will be added at a later date

References

- [Apply Continuing Professional Development \(CPD\) points \(mom.gov.sg\)](https://mom.gov.sg)
- [CPD Application Guidelines wef 2023 final WEB rev1.pdf \(siso.org.sg\)](https://siso.org.sg)

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